

**Convent Glen Orleans Wood Community Association  
Meeting Minutes, May 2, 2016**

1. **Introduction of Board and guests**

**Present:** Miranda Gray, Karen Chow, Karen Dufton, Mark Johnston, Lisa Whittleton

**Regrets:** Lindsay Bradshaw, Ebenezer Ntjenjem,

2. **Approval of agenda**

Agenda was approved by consensus

3. **Approval of minutes of previous meeting**

Moved Lisa W, seconded by Karen D that the minutes from April 2016 be approved. Carried

4. **Orientation to meeting**

Stick to the agenda, Respect time limits, No speeches, Speak and Listen with respect, Build on Ideas (use "And" not "But")

5. **President's Report – Miranda**

**Update from last meeting:** cheques are still to be issued, garage sale signs are still pending, reminding board members about attendance was done by email

5.1 President's Breakfast - April 8<sup>th</sup>, hosted by Bob Monette, good discussion about community policing, given potential changes of community policing assignments returning to active duty. There was also a discussion about the other associations' activities

5.2 Habitat for Humanity update – soil remediation has begun. They have chosen a name for their road.

5.3 Speed limits changes near elementary schools on Jeanne d'Arc: new signs are up outside the Catholic school.

5.4 Speed limits changes near elementary schools on Grey Nuns.

5.5 Traffic on Fortune Dr: There was a meeting on April 21<sup>st</sup>. Those in the affected area were invited to attend and give information to Bob Monette.

5.6 Community garage sale - May 28<sup>th</sup>, same as other communities. The Communication Committee suggested that we raise awareness of the community association by handing out business cards and collecting food for the food bank. A motion to purchase signs (for the garage sale) and business cards, to a maximum of \$100 was moved by Lisa, seconded by Karen C. Carried. A community member also suggested we check with Bob Monette, he may have some money to go toward that. The committee also suggested they create a "save the date" item on the website. Miranda will pass on the contact she has for another community association who has made signs and has a template.

5.7 Summer Movie – proposed dates for an English movie, July 2, raindate July 8, We want to pin down the target age before we look at what kind of movie we choose. We're thinking older children due to the late start time. Also want to invite a food truck or ice cream truck to be present. A date for a French movie has not been chosen. The committee will come back with more details next month. They will also look into possible corporate sponsors for the movie. A

community member suggested a sing along movie like Mama Mia! A community member suggested it be held in Voyageur Park but it was decided that Voyageur Park did not have enough open space. The Communications Committee is proposing that we hold it in Hiawatha Park.

## **6 Rink Management report - Mark**

- 6.2 Actions over the winter and spring: There were 7 volunteers but weather was not cooperative. We got \$2600 from the city. We purchased extra hoses, shovels, etc. We decided in the fall to give a stipend of \$12/hr. That comes to about \$1200 if everyone accepts that. Mark has about \$50 in receipts still to claim. Mark and David are suggesting we budget for a meeting with the volunteers at the beginning of the season to discuss a schedule. Mark has submitted a report to the city explaining our need for a new snow blower and repairs to the boards around the rink. Mark will forward a copy of that report to our President.
- 6.3 Equipment purchases to be made before next season: Mark is looking at a new snow blower at \$3500. Our current one is very inadequate. Professional companies don't want to do rinks because of possible forgotten pucks or sticks that will damage their equipment. Mark is still going to look into discussions with a professional company this summer before they get busy.
- 6.4 David may consider taking management of the rink back next year.

## **7 Communications team report**

- 7.2 Actions over the past 2 months: Mostly worked on the garage sale and the movie night. Also noticed that we have almost 900 members on our Facebook page.
- 7.3 LOGO: Our volunteer logo producer has given us 10 possible logos to choose from. We have decided on the logo that has the swoops that remind us of the city of Ottawa but with a darker blue on the "river" part. We will ask him to give us the rights to the logo, as well as an electronic copy of both the whole logo (across the page) and the smaller circle part that can be used alone.
- 7.4 Website: Lisa has access now, but is super busy at work and has not been able to devote the time to it that she would like. Many organizations are moving away from a website, because of the cost and the amount of time it takes to update, and are moving to Facebook. So Facebook is our priority right now, especially since the membership on Facebook is exceeding our goals already. We could possibly ask for volunteers to keep both updated.

## **8 Dog parks in the community**

- 8.2 Background: the previous discussions seems to focus on the actual boundaries of the park being unclear. There is also an issue with people having no where to put their dogs while their children play on the play structure. There was a suggestion that maybe a "hitching post" could be installed. The city is studying dog parks right now and we can't really make big changes until it is done. Signage is an issue right now. Signs last year lasted 2 weeks before they were torn down or damaged. Bob is waiting for a report or suggestions from us.

There is also a suggestion that Bylaws are already in place and people need to really be consistent about reporting violations.

8.3 Next steps: We are thinking that this is a city issue, and the city should be handling it. We just take concerns and pass on info to city. Miranda made a document called "Petiquette" advice. It was suggested that we pass this to Bob Monette and let him bring it to the city to post on their website. We will invite Bob Monette and a Bylaw officer to have a "get to know you" day at the park. It was also suggested that we create a pamphlet suggesting also how to behave around dogs as well as how to behave when you bring a dog to the park. Miranda suggested we post the link to a blog that we took a lot of the Pettiquet rules from. Miranda will send it to board members to look at first.

## **9 New Business**

9.2 Ottawa2017. Is there something we want to do as a Community Association or join other groups? We have decided that we will not compete with other groups for the funding and will just support the bigger, Orleans wide events.

9.3 Other items? A community member asked about the neighbourhood watch signs for Voyageur Street. He was reminded that Lindsay was the point person on this and since she was unable to attend, there was no answer for him.

## **10 Reminders: Upcoming events**

- Board meeting June 5th
- Tree Planting - Beauclaire Park June 11<sup>th</sup>

11. **In Camera session:** Lisa has volunteered to host a social potluck for board members. She will pick the date possibly on a Saturday afternoon. Spouses are invited. [Note: no funds are spent on this social gathering.]

## **12. Meeting was adjourned at 8:15**

### **Action Items:**

- 1. Mark will follow up on the logo we chose.**
- 2. Mark will forward a copy of his report to the city to Miranda**
- 3. Communications Committee will work on details of movie night for next meeting, and will purchase signs and business cards for the community garage sale.**
- 4. Lisa will choose a date for our social event**
- 5. Miranda will pass on her contact for signs and a template**