

Convent Glen Orleans Wood Community Association

Board meeting Minutes for November 13, 2017

Attendees: Gary Bradshaw, Mireille Brownhill, Fran Childs, Karen Chow, Miranda Gray

Regrets: Louise McLaren, Nick Gadbois, Christine Williams

1. The agenda was approved by consensus, with one addition (item 5.c.).
2. **Motion** to accept the minutes from the October 23, 2017 board meeting. Moved by Karen, seconded by Gary. **Carried.**
3. President's Report: Miranda updated the board on actions taken since the last board meeting:
 - a. A letter of support of Ski Heritage East (winter ski trail's new name) on behalf of the CGOWCA was sent to Bob Monette which was forwarded to Jim Watson.
 - b. We were notified about the closing of volunteer rink in Hiawatha Park – community member who previously managed this rink will not be doing the rink this year, community members who want to find a rink will need to use one of the other public rinks
 - c. St Moritz rink budget (rink behind Convent Glen Catholic Elementary School) – will discuss this at next meeting when we have the details. Mireille will post the callout for rink volunteers this coming Friday.
 - d. Jamieson Park – there may be a group of community members who seek input from the CGOWCA regarding the dogs on leash designation of the park. If board members are able to go see the park to have more information for future discussion, this may be useful.
 - e. Business cards for all board members who wish them were distributed
 - f. Update on 2015 donation from Councillor Monette – the funds can be spent on any activities of the Association, it does not necessarily have to be spent on door-to-door delivery.
4. Financial update (Mireille)
 - a. Mireille met with Lisa (former treasurer) to get information, documents, and receipts, and so reimbursements were done. Reminder to submit receipts for payments.
5. Communications team (Nick, Fran and Mireille)
 - a. A newsletter went out November 8th. Will aim to do monthly, brief, newsletters. **(Action: Fran, Mireille and Nick will come up with a plan and timeline for the newsletters for the year).**
 - b. Discussion on updating the website. Tabled as the communications meeting that was to take place prior to the board meeting was cancelled last minute. **(Action: Fran, Mireille and Nick to meet regarding plan for communications prior to next meeting)**
 - c. Mireille shared that she had attended a workshop "Righting relations" and suggested that this could be an opportunity for us to work with the Community Resource Centre to promote a similar workshop to community members should they organize one.
6. Events for the upcoming year
 - a. Carolling – December 2017 – we need to speak with the homes to settle on a date and time so we can do a call out for volunteers **(Action: Gary – secure a date and time)**

- b. Winter Carnival – February 19 10am to 2pm – Nick was not at the meeting, so this is tabled until next meeting. Fran and Mireille are both willing to take on supporting roles to help with the event. **(Action: Nick – bring details about budget needs to December meeting)**
 - c. Bike Rodeo – Mireille heard back from des Voyageurs school principal and they are very interested in partnering; Miranda did not hear back yet from the bike safety group she reached out to **(Action: Mireille will aim to get a solid date for next meeting, Miranda will continue trying to connect with bike safety groups)**
 - d. Dog walk-a-thon - April 28, 2018 – Emma; she is still interested, but it is several months away, so details are to come in the new year
 - e. Picnic in the park – summer 2018 - Karen, Gary – **(Action: Gary and Karen need to confirm timing with partners and settle on an exact date and an estimate of budget)**
 - f. Yoga in the park – summer 2018 – Mireille has found two yogis who could do a practise; depending on the instructor and location, each yoga class offered would cost \$90 maximum. Mireille suggested we aim for 4 yoga classes over the course of the summer in different areas of the catchment.
 - g. Ward 1 All Candidates Town Hall (September) –We are tentatively thinking it could be held the third or fourth week of September **(Action: Miranda will get more information and reach out to other Ward 1 community associations.)**
 - h. Pumpkin parade - October 2018 – Miranda – logistics to figure out for next year
 - i. Mental Health First Aid Course (timing TBD)– Christine is looking into it, tabled until next meeting since she was not present at the meeting
7. New Business
- a. Bruyère community event coming up on Thursday December 7th at 6:30pm to 8:00pm; Gary will send more information so that we can promote it. It is a series of guest speakers and the event is called “Building Compassionate Communities” **(Action: Gary to send information to Nick, Mireille and Fran so that it can be promoted)**
8. Agenda Building
- a. Items to add or remove from next month’s agenda
 - i. Events back on, communications back on for next month
9. Next Meetings: December 11, January 8, February 12, March 12.