

Convent Glen – Orléans Wood Community Association
Board Meeting, February 11, 2019, 7:00 – 9:00 pm
Minutes

Attendees: Gary Bradshaw, Mireille Brownhill, Toby Bossert, Fran Childs, Karen Chow, Louise McLaren, Garth Williams
Guest: Jacqui Wiens
Regrets: Miranda Gray (CGOWCA representative at public consultation on Petrie Landing)

1. Introductions

- Board members introduced themselves to their guest, Jacqui Wiens, prospective NDP candidate for Orléans. She introduced herself.

2. Agenda

- The agenda was adopted by consensus.

3. Minutes

- The minutes of the meeting on January 14, 2019, were adopted by consensus.

4. President's Report

- **Presidents' Council Meeting:** Gary reported on items discussed with Councillor Luloff:
 - *Snow removal:* Despite complaints across the City, Board members understood the state of the roads and sidewalks in our community. They noted that snow removal should not be complaints driven and encouraged more preventive measures.
 - *Municipal Budget:* The budget includes funding for renovation of the horse-shoe pit in the park off St. Pierre Street. The City had held consultations on future renovations of the skateboard park at Bob MacQuarrie Recreation Centre.
 - *Light Rail Transit:* The Councillor plans to hold a public meeting with OC Transpo representatives. Board members recommended holding two meetings: one on proposed new bus routes following implementation of phase I - and one on infrastructure changes planned for phase II.
 - *Petrie Landing BRIGIL Tower II Construction:* Board members did not object to greater density but encouraged more diversity and affordable housing options at Petrie Landing.
 - *Community Police Officer:* A new constable has been appointed.
 - *St. Joseph's Boulevard:* The City plans only to resurface the street this year.
- **Convent Glen Community Rink:** Board members agreed to review the management of rink operations (history, budget, responsibilities, oversight and impact) and to clearly define the role of volunteer rink coordinator – including expectations, authorities, budget and volunteer recognition - at the next meeting.

5. Treasurer's Report

- **Request for reimbursement:** Mireille reported that the volunteer rink coordinator had requested reimbursement for personal expenses incurred to repair the City of Ottawa lock on the storage shed at the Convent Glen Community Rink. Following a discussion of the circumstances surrounding the request and financial options, it was moved:

"That the Board agrees, exceptionally, to reimburse the volunteer rink coordinator \$315.27 for unapproved expenses for rink maintenance (e.g. lock repair). In the future, no unapproved expenses will be reimbursed. The funds will be taken from those set aside by the Association for rink maintenance and operations this year." (Moved: Fran Childs; Seconded: Karen Chow; Approved: unanimously)

- **Community BBQ:** Mireille reported that RBC could promote and provide volunteers for the Community BBQ but was unable to make a financial contribution. She suggested the Association request funding from the municipal Councillor, in the amount of \$500, to support the event. Board members unanimously supported this suggestion.

6. Communications

- **Newsletter:** Fran reported that the February 2019 Newsletter had been distributed to 1,572 people using Mail Chimp. 320 had opened the message and 186 had opened the newsletter. 9 people had registered for the newsletter in the past 30 days and 27 had joined the Association's Facebook group in the past 28 days. Board members suggested topics for the next issue: financial literacy, tax clinics, seniors' services and the annual dog walk.
- **Event Promotion:** The Board discussed options for promoting events and agreed to consider the distribution of a flyer, with a list of events, at a future meeting.

7. Events

- **Winter Carnival:** The Board thanked Fran for organizing a successful event, on February 2, 2019, attracting 35 people of all ages. Board members suggested that next year the event be held on the second weekend of Winterlude and additional promotion be considered.
- **Financial Literacy Workshop:** Mireille reported that RBC would be happy to present a workshop on March 12 or 19, 2019, and that she would approach the local Councillor to secure a suitable location. The event would be open to all east-end community associations. The Board endorsed the initiative.
- **Dog Walk:** Mireille reported that RBC could provide a background and photographer for a photo-shoot as part of the annual dog walk. Given that opportunity, Gary suggested organizing a 3 km route close to RBC and Cairine Wilson Secondary School. The Board recommended April 27, 2019, for the event.
- **Bicycle Rodeo:** Mireille suggested holding the event on May 4, 2019, as part of "Bike-to-Work Week." The Board agreed.

8. Other Business

- **Walkability Study:** Nothing to report.
- **Seniors' Services:** Members endorsed draft "seniors' services" web pages and agreed to provide further comments, if any, in writing. They discussed ways to update the information with suggestions from the community and the possibility of holding a "seniors' services workshop."
- **New Municipal Topic:** Gary reported that the Councillor had requested ideas for obtaining seniors' input on municipal projects. The Board passed the following motion:

"That the President ask if more than one Association representative might attend President's Council meetings with the municipal Councillor." (Moved: Karen Chow; Seconded: Louise McLaren; Approved, unanimously)
- **Federation of Community Associations:** In Miranda's absence this item was reported to the next meeting.

9. Next Meeting

- The next meeting will be held on Monday, March 11, 2019.